

VILLAGE OF CLYDE
REGULAR BOARD MEETING
MAY 30, 2023

The regular meeting of the Village of Clyde Mayor and Board of Trustees was brought to order by Deputy Mayor Shimp at 7:00 pm followed by the pledge of allegiance. Meeting was held in the Board Room, 6 S Park St. Clyde, NY 14433.

Present: Trustees, R. Kanaley, M. DeVito & N. Kinnetz; DPW Superintendent, J. Reed; Project Manager, D. Dapolito; Village Engineer, B.Upson and O. Sugarman; Village Attorney, R. DiNieri; Officer in Charge, T. Connor

Guests: Jennifer Peeso, Linda Bell & Mark Braccio

Clerk-Treasurer Report:

• **RESOLUTION # 17-2023**

RESOLUTION introduced by Trustee, N. Kinnetz second by Trustee, R. Kanaley as follows:

BE IT RESOLVED that **\$9,914.60 Unpaid Water**, and **\$11,522.54 Unpaid Sewer**, from the 2022-2023 Fiscal Year be re-levied and added to the June 1st, 2023 Village Tax Roll.

Grand Total Water and Sewer to be re levied is \$21,437.14

All Present voting aye. Carried.

• **RESOLUTION # 18-2023**

A **RESOLUTION** authorizing the Mayor to sign the new Lease Agreement with Toshiba for an E-Studio 330ac Copier/Printer/Scanner per proposal dated May 4, 2023 was introduced by Trustee, R. Kanaley second by Trustee, N. Kinnetz.

All present voting aye. Carried.

• Received \$12,000 Façade improvement & \$9,000 MELG Program from CCE

• Letter has been sent to Town of Galen – Lease

• **RESOLUTION # 19-2023**

A **RESOLUTION** was introduced by Trustee, R. Kanaley second by Trustee, N. Kinnetz as follows:

WHEREAS, the Village of Clyde has been awarded United States Department of Agriculture Rural Development Grant/Loan for the purchase of (2) Dodge Durango’s, and;

WHEREAS, the Loan/Grant is as follows:

Loan (3.75% - 3 years)	\$55,000
Grant	\$40,000

WHEREAS, the Village of Clyde Board of Trustees accepts this grant/loan to be used for purchase of (2) Dodge Durango’s, and;

WHEREAS, the Village of Clyde Board of Trustees grants permission to Mayor Gerald Fremouw to execute all contracts and to be the designated signature on all contracts and correspondence.

All present voting aye. Carried.

• **RESOLUTION # 20-2023**

A **RESOLUTION** authorizing the Mayor to sign the annual water/sewer billing software maintenance contract with Williamson Law Book for the amount of \$1,677.00 with 50% to be paid from the Water Fund and 50% from the Sewer Fund

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FURTHER RESOLVED, authorizing the Mayor to sign the annual tax collection billing software maintenance contract with Williamson Law Book for the amount of \$1,190.00 to be paid from the General Fund was introduced by Trustee, N. Kinnetz second by Trustee, M. DeVito
All present voting aye. Carried.

• **RESOLUTION #21-2023**

A **RESOLUTION** to allow:

Laurie DiSanto to carry - over 349 hours of vacation time into the 2023-2024 year and Douglas Sager to carry-over 24 hours of vacation time into the 2023-2024 year was introduced by Trustee, N. Kinnetz second by Trustee, M. DeVito.

RESOLVED to approve Doug Sager’s request for 24 hours

FURTHER RESOLVED to table decision on Laurie Disanto’s request.

All present voting aye. Carried.

• **RESOLUTION #22-2023**

A **RESOLUTION** was introduced by Trustee, R. Kanaley second by Trustee, N. Kinnetz to authorize and direct the Treasurer to make the following Budget Journal transfers as follows:

<u>General Fund:</u>	<u>Budget Amendment</u>	
DR A2389	Other Services - Town	\$ 2,248.63
DR A2389S	Other Services – School	8,831.01
DR A2389S	Other Services – Town	1,956.62
DR A1620.2	Buildings – Personnel	700.00
DR A1620.41	Buildings – Utilities	1,878.37
DR A1920.4	Municipal Assoc Dues	827.00
DR A3120.1	Police – Personnel	22,700.00
DR A3120.4	Police – Contractual	2,700.00
DR A3120.42	Police – Clothing	1,800.00
DR A3310.1	Traffic Control – Personnel	1,290.00
DR A5010.1	Project Manager	1,300.00
DR A5110.4	Street Maint – Contractual	36,000.00
DR A5112.4	Street Const – Contractual	69,635.72
CR A1010.1	Board of Trustees – Personnel	\$.32
CR A1010.4	Board of Trustees – Contractual	2,859.92
CR A1210.4	Mayor – Contractual	1,306.89
CR A1325.1	Treasurer – Personnel	6,649.66
CR A1325.4	Treasurer – Contractual	5,147.34
CR A1420.4	Law – Contractual	4,744.00
CR A1430.1	Dep Clerk - Personnel	130.14
CR A1440.4	Engineering	4,554.50
CR A1490.4	Public Works – Personnel	1,752.59
CR A1620.4	Buildings- Shared services contractual	1,985.96
CR A1640.2	Central Garage – equipment	105,034.41
CR A1640.4	Central Garage – contractual	703.34
CR A1640.41	Central Garage – Uilties	1,302.88
CR A1640.42	Fuel	3,614.63
CR A5110.1	Street Maintenance	8,127.87
CR A5142.4	Snow removal – contractual	225.95

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CR	A6789.4	Bus Dev Specialist		3,236.00
CR	A6989.4	Grant Writing		250.00
CR	A8160.4	Refuse & Garbage		240.95
			<hr/>	
			\$151,867.35	\$151,867.35

Water Fund: Budget Amendment

DR	F8310.2	Water Admin Equip	\$	500.00	
DR	F8320.2	Power/Pumping – Equip		1,200.00	
DR	F8330.2	Purification - Equipment		5,500.00	
DR	R8340.2	Trans/Dist - Equipment		5,251.67	
CR	F8310.4	Water Admin- Cont	\$	459.67	
CR	F8320.1	Power/Pumping – Personnel		10,816.88	
CR	F8330.4	Purification		92.95	
CR	F9030.8	Social Security		1,082.17	
			<hr/>		
			\$12,451.67	\$12,451.67	

Sewer Fund: Budget Amendment

DR	G8130.2	Treatment/Disposal – Equip	\$	2,498.42	
CR	G8130.41	Treatment/Disposal – Utilities			\$ 2,498.42

All present voting aye. Carried.

- A **MOTION** was made by Trustee, N. Kinnetz second by Trustee R. Kanaley to accept the Clerk-Treasurer’s report. All present voting aye. Carried.

Public Forum: None

Minutes:

- Upon review, a **MOTION** was made by Trustee, N. Kinnetz second by Trustee, M. DeVito to accept the minutes from the Budget Public Hearing and Regular Board Meeting from April 26 2023. All present voting aye. Carried.

Committees:

Linda Bell:

(5) good applications submitted for Façade Improvement Grant (all in Clyde)
Working with Scott Burto and businesses for the NY Forward Grant
Savannah Street Faire 6/4/23

Jen Peeso:

AAT would like to “Adopt a Park” to plant flowers, landscape, etc. A **MOTION** was made by Trustee, M. DeVito second by Trustee R. Kanaley to allow AAT to provide flowers and landscaping at Blockhouse Park. All present voting aye. Carried.

Mayor’s Report: None

Trustee’s report: None

Police Report:

- Reviewed monthly summary report
- It’s been quiet
- More hours should be covered next month

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- Radar Trailer – locations to move. Jamie Reed wants it moved down by Bricco’s warehouse Geneva St.

Code Enforcement/Zoning: No report submitted

Engineering Report:

- Reviewed monthly summary report.
- **RESOLUTION #23-2023**

A **RESOLUTION** was introduced by Trustee, N. Kinnetz second by Trustee, R. Kanaley to cover work on the WWTP Project per recommendation from Labella Associates.

- Payment request #14 from Hubbard Construction in the amount of \$162,687.50 has been reviewed and payment is recommended by Justin Petsos;
- Payment request #7 from HMI Mechanical in the amount of \$6,464.18 has been reviewed and payment is recommended by Justin Petsos;
- Payment request #6 from Emcor Services in the amount of \$9,975.00 has been reviewed and payment is recommended by Justin Petsos;
- Payment request #14 from Concord Electric in the amount of \$42,327.92 been reviewed and payment is recommended by Justin Petsos;

All present voting aye. Carried

- DEC/EFC inspection on May 12th went very well
- Canal Access Improvements – waiting for Letter of Conditions \$500,000 grant
- Glasgow St water main replacement:

RESOLUTION #26-2023

RESOLUTION introduced by Trustee, Neal Kinnetz second by Trustee Roland Kanaley as follows:

Authorizing Application to New York State Community Development Block Grant Program 2023 Public Infrastructure Village of Clyde Glasgow Street Watermain Replacement

WHEREAS, Housing Trust Fund Corporation will make available approximately \$20 million in Federal Fiscal Year 2023 NYS Community Development Block Grant Program (CDBG) funds, and

WHEREAS, the Village of Clyde is eligible to apply as a non-entitlement unit of general local government, as set forth in the Request for Applications; and

WHEREAS, the Village of Clyde owns and operates a municipal water supply system and authorized LaBella Associates to prepare a Village of Clyde Glasgow Street Watermain Replacement Project Preliminary Engineering Report with a recommended alternative capital cost estimate of \$2,860,000; and

WHEREAS, the Village of Clyde is applying for a CDBG Application, No. 127028 (Glasgow Street Water Replacement Project), to assist with a portion of the costs needed for these infrastructure improvements.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the Village of Clyde, Wayne County, New York, is hereby authorized, as the official representative of the Village of Clyde, to submit and execute an application for funding through the New York Community Development Block Grant Program (CDBG) for Village of Clyde Glasgow Street Watermain Replacement project. The Mayor is directed to adhere to

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all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and to provide such additional information as may be required; and

RESOLVED, that the Village of Clyde requests \$1,000,000 in public infrastructure grant funding through the NY CDBG program; and

RESOLVED, that the Village of Clyde proposes to meet the financial obligations necessary to fully and satisfactorily complete the project through Environmental Facilities Short Term and Long Term Financing; and

IT IS FURTHER RESOLVED, that this Resolution shall take effect immediately.

All present voting aye. Carried,

RESOLUTION #25-2023

RESOLUTION introduced by Trustee, Roland Kanaley second by Trustee Mark DeVito as follows:

Authorizing Application to Environmental Facilities Corporation Water Infrastructure Improvement Act Village of Clyde Glasgow Street Watermain Replacement

WHEREAS, the Village of Clyde proposes the Glasgow Street Watermain Replacement project as defined in the July 2022 Preliminary Engineering Report, consisting of the replacement of approximately 5,500 linear feet (LF) of water main lines along two (2) sections of Glasgow Street within the Village. The North Section extends from Sodus Street north to the Village line. The South Section extends from Dezens Street south to the canal bridge. The majority of the existing water main consists of cast iron pipe, ductile iron pipe and polyvinyl chloride (PVC) pipe and was installed mainly under the southbound lane pavement of the road. The project proposes the construction of approximately 1,150 LF of 8" PVC or HDPE along the North Section and approximately 1,350 LF of 6", 2,200 LF of 8", and 350 LF of 10" PVC or HDPE along the South Section of Glasgow Street.

Appurtenances and new service will be installed on the new water main. The existing water main is proposed to be capped and abandoned in place; and

WHEREAS, the Village is seeking funding for the Village of Clyde Glasgow Street Watermain Replacement project, through the 2023 Environmental Facilities Corporation Water Infrastructure Improvement (WIIA) Grant.

WHEREAS, NYS Environmental Facilities Corporation requires the resolution authorize the undertaking of the project and the total funding appropriated for the project. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Clyde authorizes the undertaking of the Glasgow Street Watermain Replacement and the estimated project cost is \$2,860,000; and

RESOLVED, that the Village of Clyde proposes to meet the financial obligations necessary to fully and satisfactorily complete the project through Environmental Facilities Short Term and Long Term Financing; and

RESOLVED, that the Village of Clyde authorizes and empowers the Village Mayor, to sign and submit a grant application and sign the funding agreement with Environmental Facilities Corporation and any associated documents; and

IT IS FURTHER RESOLVED, that this Resolution shall take effect immediately.

All Present voting aye. Carried.

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- Water plant upgrade

RESOLUTION #24-2023

RESOLUTION introduced by Trustee, Neal Kinnetz second by Trustee Mark Devito as follows:

Authorizing Application to Environmental Facilities Corporation Water Infrastructure Improvement Act Village of Clyde Water Treatment Plant Improvement

WHEREAS, the Village of Clyde proposes the Water Treatment Plant Improvement project as defined in the June 2022 Preliminary Engineering Report, consisting of the construction of a well house for Well #1, re-building well house #2 and the Water Treatment Plant building, constructing a concrete pad upon which to install a back-up generator, extending the asphalt driveway to provide a turnaround area, upgrading the chemical feed system, and completing complementary improvements to the site and on-site buildings to improve operator access and safety, facilitate operation and maintenance, and provide adequate security for proposed equipment; and **WHEREAS**, the Village is seeking funding for the Village of Clyde Water Treatment Plant Improvement, through the 2023 Environmental Facilities Corporation Water Infrastructure Improvement (WIIA) Grant.

WHEREAS, NYS Environmental Facilities Corporation requires the resolution authorizes the undertaking of the project and the total funding appropriated for the project. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Clyde authorizes the undertaking of the Water Treatment Plant Improvement Project and the estimated project cost is \$1,454,000; and

RESOLVED, that the Village of Clyde proposes to meet the financial obligations necessary to fully and satisfactorily complete the project through Environmental Facilities Short Term and Long Term Financing; and

RESOLVED, that the Village of Clyde authorizes and empowers the Village Mayor, to sign and submit a grant application and sign the funding agreement with Environmental Facilities Corporation and any associated documents; and

IT IS FURTHER RESOLVED, that this Resolution shall take effect immediately. All present voting aye. Carried.

- 2023 Street Improvements –

RESOLUTION #27-2023

RESOLUTION was introduced by Trustee, N. Kinnetz second by M. DeVito to accept bid of \$130,000 from Seneca Stone for the 2023 Streets Project per recommendation from Labella Associates and contingent on approval from Village Attorney. All present voting aye. Carried.

- 2023 CDBG Public Hearing – Glasgow St – June 28, 2023 6:30 pm
- EV Charging Stations – waiting on grant contract

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Project Manager: None

Department of Public Works

- Reviewed monthly summary report

A RESOLUTION was introduced by Trustee, M. Devito second by Trustee, R, Kanaley to authorize the Mayor to execute any and all documents in connection with real estate purchase of 39 Sodus St Clyde, NY. All present voting aye. Carried.

A **RESOLUTION** made by Trustee, M. DeVito second by Trustee, and R, Kanaley make payment for the following was voted on and passed unanimously.

<u>FUND</u>	<u>ABS#</u>	<u>VOUCHER#</u>	<u>TOTAL</u>
General	12	521-586	\$ 390,505.42
Water	12	143-157	\$ 4,704.26
Sewer	12	140-156	\$ 156,603.10
Trust & Agency	12	037-040	\$ 7,423.56
		TOTAL	\$ 559,236.34

Next meeting June 28, 2023

Motion to adjourn at 8:15 pm.

Respectfully submitted,
Ann Fenton
Clerk-Treasurer